

# Georgetown Peabody Library Trustees

Date: Wednesday, March 11, 2015

Time: 7:00 PM

Next Regular Meeting: April 8, 2015 7 PM

## Minutes

### Meeting called to order at 7:08 PM

Trustees present: Ron Chorzewski, Michelle Brock, Kevin Moran, Mary Saunders Sue Clohecy and Chris Laut

Library Director: Ruth Eifert

### Director's Position:

- Ruth will be leaving as of Mar. 30, 2015 for a position as director of the library in Lee, NH.
- On the recommendation of Ruth, Mary moved and Kevin seconded: The trustees appoint Sarah Lynch as acting director for the interim while trustees search for a new library director. Kevin added that Sarah, as acting director, will be allowed to apply for the permanent director's position. Motion carried unanimously.
- Ruth to find and distribute her current job description.
- Ron and Chris to form sub-committee to collect other job descriptions for library director.
- Special trustee meeting to be held Wed., Mar. 25 to finalize description for job posting
- Must be posted at town hall for 2 weeks. Additional posting to be on MBLC Website.

### Old Business:

- Restoration of the George Peabody and the Reverend Samuel Brahman portraits in oil.
  - Friends to fund \$900. required for Oliver Bros. to evaluate both paintings and their frames
- Completion of cable access TV awaiting construction of shelf in new meeting room.
- New meeting room construction
  - Two quotes received out of 4 requested.
    - SCR Installation LLC \$17,400 not including electrical.
    - Martyn Richards \$8450 including electrical. Suggests narrower windows so as to minimize encroachment on wiring. Insert window in present wood door rather than purchase new door containing window.
  - Chris moved and Mary seconded: The trustees accept Martyn Richards' quote for building the new program room not to exceed \$9500. to be taken from the

Peabody Fund. Unanimous approval.

- Clark Painting has finished a coat of paint on the ceiling and walls in fiction. Another coat and an additional day will be needed for \$400-\$500 more.. Trustees examined problem spots next to stairwell. A gap in the front stairs/front wall should be addressed. Sue Clohecy will research.

**New Business:**

- Library Website improvements discussed.

Meeting adjourned at 8:01 PM

Next meeting Wed., March 25, 2015 at 7 PM

Prepared by Mary Saunders on March 18, 2015