

# Georgetown Peabody Library Trustees



Date: Wednesday, June 10, 2015

Time: 7:00 PM

Next Regular Meeting: Wednesday, July 8, 2015 in Georgetown Peabody Library

## Minutes

### Meeting called to order at 7:00 PM

Trustees present: Chris Laut, Sue Clay, Sue Clohecy, and Mary Saunders (15 min. late)  
Library Director: Sarah Lynch and staff member: Michele Augeri

Trustees not present: Michelle Brock, Kevin Moran

Staff member, Michele and Director Sarah discussed with trustees the current library staff salaries and whether they could be brought in line with salaries at area libraries. Some research will be done and this issue will be revisited at a later meeting.

Trustees approved Minutes for April 8<sup>th</sup>, 15<sup>th</sup>, and 30<sup>th</sup>, May 27<sup>th</sup>, and June 2<sup>nd</sup> Trustee Meetings

### New Director

- Trustees welcomed Sarah Lynch, new Georgetown Peabody Library Director
- Mary moved and Sue Clohecy seconded that Sarah Lynch be compensated at the top rate advertised for the position \$55,000. Approval was unanimous.
- Director development roles for trustees:
  - Chris Laut - personnel issues and development
  - Kevin Moran - financial issues and budget
  - Michelle Brock and Sue Clay - Schools
  - Sue Clohecy and Sue Clay - Outreach to town
  - Mary Saunders - Programming
- Reception welcoming Sarah to be held Saturday, June 27 from 11 to 1 PM at the library
  - Trustees will bake. Ice tea and water to be provided.
  - Mary will contact Friends for further help

### Policies

- Collection Development Policy and Safe Child Policies as submitted by Sarah were discussed and revised. Revised copies will be submitted for approval at the July meeting.

- Next two policies to be considered: Library Use Policy and Meeting Room Policy

**Other issues briefly discussed:**

- Teen and community meeting room baseboards are coming off. Martyn Richards contacted.
- Decided to wait until fall to continue with National Honor Society decisions on teen room wall colors and furniture.
- Tiles - Smith family tile picture and text to Rose Deler.
- Sue Clohecy suggests identifying labels on plants in Michelle Patten Garden. Mary will see to it.
- Sarah to check out programming sign at Middleton Library as possible sign for GPL.
- No further word from Oliver Bros. about the two portraits.
- Exterior window frame painting not finished and may wait until fall. Found two rotten window sills - not painted until fixed. Sarah to ask Martyn Richards for suggestions and estimate.
- Should revisit and revive punch list of maintenance needs.
- Timeline for hiring Sarah's replacement on staff discussed. Sarah recommends changing job title to Young Adult Librarian.
- Sue Clohecy recommends we compile a list of trustee contact information
- Town is purchasing defibrillators, one to be at library. Sarah will contact trustees about training date.

**Director's report:**

- Trustees examined spending and recommended more materials purchasing.
- Chris encouraged Sarah to consider more e-books.
- Discussed oversight of bills and spending and discovered that town treasurer has an active role. Considered whether and how trustees might be more involved.

Mary moved and Chris seconded motion to adjourn at 9:00 PM

Prepared by Mary Saunders on June 12, 2015