

Georgetown Peabody Library Trustees

Date: Wednesday, February 18, 2015

Time: 7:00 PM

Next Meeting: March 11, 2015 at 7 PM

Minutes

Meeting called to order at 7:01 PM

Trustees present: Ron Chorzewski and Mary Saunders
Library Director: Ruth Eifert

Director's Report: (Ruth Eifert)

- Statistics: Boxford Library closed Dec. 12 due to "sick" building.
 - Figures for GPL circulation to Boxford patrons: Nov. = 106, Dec. = 209, Jan. = 275.
 - Boxford hopes to reopen in temporary quarters in March.
- Genealogy
 - Staff trial of My Heritage (EBSCO) database for 30 days.
 - Considering subscription at \$1100 yearly.
 - Advantage - considerably less than Ancester.com plus remote access possible.
- Ruth provided 3 goals for this year (to be revisited in 6 months).:
 - Improve staff communication (the Staff Daily News computer file on all staff computer desktops is popular with staff so far.
 - Review and update, with staff input, the Collection Development Plan and after that the other library policies
 - Prepare a Long Range Plan for submission to the MBLC in the fall. A portion of each staff meeting will be devoted to LRP.

Old Business:

- Restoration of the George Peabody and the Reverend Samuel Brahman portraits in oil.
 - Oliver Bros. will evaluate both paintings and frames in their offices and prepare documents and quotes for preservation for \$600 each.
 - Mary will ask the Friends to vote from the Goal account
 - Oliver Bros. will send a representative to a Community Preservation Committee (CPC) meeting when we ask CPC for the funds to do the preservation. Further charges if more than one meeting.

- Ruth has sent Local Access Cable TV representative an email requesting completion of installation and is awaiting an answer. Electricians for room need to know the amperage required.
- New meeting room construction
 - One quote for \$14,000 not including electrical
 - Awaiting quotes from 3 to 4 other contractors.
- Cabinets behind circulation desk should be ready for installation the first week in March. Payment made from Friends' GOAL account.
- Sarah Lynch will contact school for a date for student volunteers to move craft materials from storage space in new meeting room to storage in children's program room and third floor.
- The tile artist has multiple tiles finished and awaiting firing.

New Business:

- Library Website improvements discussed.
- **Important** Trustees needed to meet with FinCom on budget with Ruth on Sat., Mar. 7.
 - Regular operating budget needs to be increased
 - Additional increase requested in order to be open on Thursdays.

Meeting adjourned at 7:31 PM

Prepared by Mary Saunders on February 18, 2015