

Georgetown Peabody Library Trustees



Date: Wednesday, September 16, 2015

Time: 7:00 PM

Next Regular Meeting: Wednesday, October 14, 2015 in Georgetown Peabody Library

Minutes

Meeting called to order at 7:00 PM

Trustees present: Chris Laut, Sue Clay, Sue Clohecy, Kevin Moran, and Mary Saunders

Library Director: Sarah Lynch

Trustee not present: Michelle Brock

Trustees approved Minutes for August 5 Trustee Meeting with correction Peabody Fund to Window Sills motion. Motion by Chris Laut and second by Sue Clay.

Old Business:

- Contract for Website development still in negotiation between town manager and Sterling.
 - Language as proposed by developer looks good to trustees
 - Chris Laut to contact town manager and urge resolution before Oct. 14 meeting.
 - Hosting decision to be examined at October Trustees meeting and funding from State Aid account
- Patron survey about Website has had 27 responses. Comments will be useful for site development.
- Maintenance punch list examined
 - Issues relating to roof leak to be tabled. Sarah to contact slate roof experts for opinion/quote to go to Community Preservation Committee.
 - Quote for woodworking issues to be obtained from Martyn Richards
 - Get Tony Spirito to do painting touch ups
- Wall tile project:
 - Artist and Sarah Lynch proof-read tiles
 - Kiln now open and firing to be done very soon.
- Newburyport Signs quote for outdoor sign identifying library and similar to signs at other town buildings was \$3400. This wouldn't include granite posts. Trustees decided not to pursue at this time. Trustees reopened discussion about electronic event sign since Middle High School has one.

New Business:

- Policies discussed:
 - Mary Saunders proposed and Chris Laut seconded: The Trustees approve the Internet Policy as presented by Sarah Lynch. Approval unanimous
 - Sue Clohecy proposed and Sue Clay seconded: The Trustees approve The Lending to Patrons of Decertified Libraries Policy. Approval unanimous
 - Trustees will consider adapting Wakefield meeting room policy wording to GPL policy at October meeting.
- CPC will now accept proposals for funding. Mary Saunders will submit George Peabody Painting restoration project.
- New Young Adult Librarian Emily Havey has begun young adult programming with discussion group.

Director's Report:

- Report from Summer Reading Program:
 - Participants - 266 children, total of 4988 hours of reading recorded.
 - Held 24 programs with 733 total attendance
 - Teen program had 24 participants accounting for more reading than last year.
- Technician from MVLC has updated all public adult computers so that all run Windows 7, Microsoft Office 2010, Deep Freeze and Symantec Virus Software. Children's room computers are on Windows 10 and Windows Defender.
- The decrease in the Small Library and Network grant from the MVLC was reduced from \$550 to \$300 per library. The grant is usually \$2500.

Chris Laut moved and Mary Saunders seconded motion to adjourn at 8:41 PM

Prepared by Mary Saunders on September 21, 2015.