

Georgetown Peabody Library Trustees



Date: Wednesday, May 13, 2015

Time: 7:00 PM

Special Meeting: Wednesday, May 27, 2015 in Georgetown Peabody Library

Minutes

Meeting called to order at 7:03 PM

Trustees present: Sue Clay, Sue Clohecy, Michelle Brock, Chris Laut and Kevin Moran

Acting Director: Sarah Lynch

Guests: Amy Smith, Terry and Rick Palardy

Preservation of the Peabody Painting: Still waiting on response from Oliver Bros. when they can come take a look at the paintings.

Cable

Camera to film meetings has not arrived yet.

Tripod and ceiling mounted to be completed.

New Program Room

The storage closet is complete and Cathy DeWitt has selected shelving valued at \$1077.

Friends of the Library will be asked to cover these costs.

Painting

Todd Clark asked for additional 4-7 days of costs as exterior windows took longer than expected.

Motion made by (?) for additional \$1500 for painting/reglazing exterior, not to exceed to be taken from the Peabody Fund. Motion accepted unanimously.

Wall Tile

6x6 Factory Tile for Smith Family still to be finalized. Family has not made a decision on design. Sarah has given family deadline and continues to cc: family on communications with artist to keep them in the loop.

2 2x6 name tiles to be completed. Begin Family is one gratis for Bill Begin agreeing to install additional tiles when completed. Bill has not accepted payment for any of his work up to this date.

Long Range Plan

Tabled until new director selected.

Website

Ruth Shores and Sarah Lynch have contacted Tom Sterling, website design company who has created websites for Malden and Wayland Libraries.

The company will take 8-10 weeks, with 2 week beta version. After launch will provide staff training.

Sarah will contact other town libraries and Massachusetts Library Association (MLA) about requirements for open bid process.

Card Catalogs

Laura Zalewski has been storing two card catalogs. She would like know what to do with them. Sarah will contact Janet Pantano about surplussing of these items.

Handicap Sign

Sarah has contacted the Highway Department three times to have the signs safely reinstalled into the parking area in front of the library. If this is not completed by next Trustee meeting, the Trustees will take further action.

Bees found around exterior of building. Sarah will call J. Pantano to find out who the Town uses for pest control.

Executive Session

8:45pm Chris made a motion to go into Executive Session to discuss director finding process. Sue Clohecy seconded. Unanimous vote in favor.

9:34 Chris made a motion to leave Executive Session. Sue Clay seconded. Unanimous all in favor.

9:38 Motion to adjourn made by Sue Clohecy. Kevin seconded. Unanimous all in favor.